



Bangor Men's Hockey Club



CONSTITUTION

1 Name

The club will be called **BANGOR MEN'S HOCKEY CLUB** (the Club) and will be affiliated to the **ULSTER HOCKEY UNION**

2 Aims and Objectives

The aims and objectives of the Club will be:

- To offer coaching and competitive opportunities in **HOCKEY**
- To promote the Club within the local community and **HOCKEY**
- To ensure a duty of care to all members of the Club
- To provide all its services in a way that is fair to everyone

3 Membership

Membership should consist of officers and members of the Club.

All members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept these regulations and codes of practice that the Club has adopted.

Members will be enrolled in one of the following categories:

- Full member
- Student member (tertiary education)
- School boy member (15yr+)
- Youth (under 15 years old)
- Non-Playing member
- Life member
- Restricted Member (maximum 7 matches)

All new members (except Youth) may apply to the Director of Hockey to join. If eligible to join the Director of Hockey shall propose and the Management Committee shall elect by ballot, subject to one black bean in five to exclude. Such new member shall be required to pay his seasons subscription within one month to retain membership. Each new member shall be furnished by the Honorary Secretary with a copy of the rules and such members shall thereafter be bound thereby.

4 Membership Fees

Membership fees will be set annually and agreed by the Management Committee and ratified at the Annual General Meeting (AGM).

Fees will be paid not later than 1st October of the current season.

- Payment may be made in cash, cheque, electronic transfer or bankers standing order
- If not paid in full, members may enter into a monthly payment arrangement prior to the 1st October as set out by the Honorary Treasurer from the most recent AGM.
- Any member not having his subscription paid for the current season renders himself liable to suspension by the Management Committee.
- The Management Committee shall have the power to fix the subscription for those joining the Club for a period less than the full year.
- A member resigning from the Club must give notice to the Honorary Secretary on or before the 1st October failing which he shall be liable for subscription for the current season. Transfer requests from other clubs will only be confirmed once the current year's subscription is settled and in full and if applicable arrears from prior years are settled in full.



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5 Officers of the Club

The Officers of the Club will be:

- President, Vice Presidents, Chairman, Honorary Treasurer, Honorary Secretary, Director of Hockey, Social Secretary & Youth Chairman.
- Officers will be elected annually at the AGM.
All officers will retire each year but will be eligible for re-appointment, with the following exceptions: -
 1. The President may only serve a maximum consecutive term of 3 years.
 2. The Chairman may only serve a maximum consecutive term of 4 years.

6 Management Committee

The Club will be managed through the Management Committee consisting of:

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|-----------------------|---|
| 1. President | ex-officio |
| 2. Chairman | this post carries the right to vote at meetings of the Management Committee |
| 3. Honorary Secretary | this post carries the right to vote at meetings of the Management Committee |
| 4. Honorary Treasurer | this post carries the right to vote at meetings of the Management Committee |
| 5. Director of Hockey | this post carries the right to vote at meetings of the Management Committee |
| 6. Social Secretary | this post carries the right to vote at meetings of the Management Committee |
| 7. Youth Chairman | this post carries the right to vote at meetings of the Management Committee |
- The Management Committee will be convened by the Honorary Secretary and held no less than **9 MEETINGS** per year.
 - The quorum required for business to be agreed at Management Committee meetings will be: **4**
 - Any proposal by an Officer of the Club shall be debated by the Management Committee and if necessary a ballot called. The proposal shall be passed by majority. In the event of a tie the Chairman shall have the casting vote.
 - The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the Club.
 - The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.
 - The Management Committee will have powers to make bye-laws not inconsistent with these rules and to impose penalties for their violation. Such bye-laws shall be binding until altered or repealed by the Management Committee or at AGM.
 - The Management Committee shall be the sole interpreters of the rules and may deal with any matter not provided for therein.
 - The Management Committee will be responsible for disciplinary hearings of members who infringe the Club rules/regulations/constitution.
 - The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.
 - The Honorary Secretary shall conduct the general correspondence of the Club including the calling of all Management Committee meetings, AGM and SGM (if required). He shall keep full and correct minutes of proceedings at all meetings.
 - The Director of Hockey shall be responsible for all correspondence relating to 1st XI coach, fixtures, teams and pitches.
 - The Honorary Treasurer shall keep correct accounts and books showing receipts and disbursements of the Club and submit a report of the financial position of the Club at each Management Committee meeting and at the AGM.

7 Finance

- All Club monies will be banked in an account held in the name of the Club.
- The Honorary Treasurer will be responsible for the finances of the Club.
- The financial year of the Club will end on **30 APRIL**.
- A statement of annual accounts, independently verified, will be presented by the Honorary Treasurer at the AGM.



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- Any cheques/electronic payments drawn against Club funds should hold the signatures of at least two officers.

8 Annual General Meetings

- The AGM shall be held before the end of the playing season
- Notice of AGMs will be given by the Honorary Secretary, not less than 28 clear days' notice to be given to all members.
- The AGM will receive a report from officers of the Management Committee including a statement of the Club financial accounts.
- Nominations for officers of the Management Committee are to be sent to the Honorary Secretary prior to the AGM.
- Elections of officers of the Management Committee, team Captains and Designated Safeguarding Officer(s) are to take place at the AGM.
- All members have the right to vote at the AGM.
- In the event of a vacancy occurring amongst the Management Committee, the Management Committee shall have the power to appoint a successor, who shall hold office until the next AGM.
- The quorum for AGMs will be **15**.
- The Management Committee has the right to call Special General Meetings (SGMs) outside the AGM.
 - Procedures for SGMs will be the same as for the AGM.
- Any member wishing to bring forward a motion dealing with the rules or with business of a constitutional nature shall give written notice to the Honorary Secretary not later than 21 days prior to the AGM, who shall insert such proposals into the agenda of the meeting and issue to members not later than 14 days prior to the meeting.

9 Safeguarding children

- The Club is fully committed to safeguarding the well being of its members.
- Every individual in the Club should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the organisation and the guidelines provided by our governing body and contained in the [UHU Code of Ethics](#) and [Good Practice for Children's Sport](#).
- The Club's [Code of Conduct](#) provides further guidelines to its members
- The Club's Designated Safeguarding Officers are **Roger Irvine** and **Peter Hopkins** and the Club's policy is available on the Club website

10 Equal Opportunity Policy

- This Club is committed to ensuring that equality is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport Northern Ireland definition of sports equality:

“Sports equality is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.”

- The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The Club will deal with any incidence of discriminatory behaviour seriously, according to Club disciplinary procedures.
- Please refer to the Club's Equal Opportunity Policy for more information (available on Club website).

11 Playing Kit

- The playing colours of the Club shall be gold and blue shirts, blue socks with yellow hooped tops and navy shorts.
- Any changes to the playing colours may only be changed through agreement by two-thirds vote at an AGM or SGM.



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12 Discipline and Appeals

- All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the Club's safeguarding children and young people policy and procedures.
- The Club's Designated Safeguarding Officer is the lead contact for all members in the event of any safeguarding concerns.
- The Club follows the Irish Hockey Association's commitment to the Irish Sports Council's (ISC) Anti-Doping Policies and the ISC in turn operates within the WADA guidelines. The lists of prescribed drugs is updated annually and the recent updates from WADA can be found at <http://www.irishsportsCouncil.ie/Anti-Doping/2015-Anti-Doping-Rules>.
- All complaints regarding the behaviour of members should be presented and submitted in writing to the Honorary Secretary.
 - The Management Committee will meet to hear complaints within **21 days** of a complaint being lodged. The Management Committee has the power to take appropriate disciplinary action including the termination of membership.
 - The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within **7 days** of the hearing.
 - There will be the right of appeal to the Management Committee following disciplinary action being announced. The Management Committee should consider the appeal within **7 days** of the Secretary receiving the appeal.

13 Dissolution

- A resolution to dissolve the Club can only be passed at an AGM or SGM through a majority vote of the membership.
- In the event of dissolution, any assets of the Club that remain will become the property of **ULSTER HOCKEY UNION**.

14 Amendments to the Constitution

- The constitution will only be changed through agreement by two-thirds vote at an AGM or SGM.

Last Updated – 25 May 2017 (date of last AGM)